

Our Savior Lutheran (OSL) Church McKinney, Texas

Revised: August, 2011

Position: Senior Pastor

Position Information:

Position Reports To: Board of Directors

Hours Of Work: To be determined

Salary / Pay: \$ Base Salary plus Housing allowance
(Base Salary in accordance with Texas District guidelines and possible adjustments based on experience and education.)

Exempt / Non-exempt Status: Exempt

Relocation Eligible: Yes No

Benefit Eligible: Yes No

Benefits: Concordia Plan: Health, Dental, Vision, Retirement, Disability & Survivor Professional, Hospitality and Discretionary funds and as budgeted

Position Responsibilities / Requirements:

When representing the Congregation, the Senior Pastor shall act in a manner that is ethical, prudent, legal and consistent with the Constitution, By-Laws and Governance Polices of Our Savior Lutheran Church.

Primary Responsibilities:

The Sr. Pastor is the head administrator for OSL and oversees:

- Total Vision
- Strategic Targets and Direction
- Spiritual needs of the Congregation
- Ministries and Programs
- Staff of the Church and School

The Senior Pastor works directly in conjunction with and under the jurisdiction of the Board of Directors.

Education / Certifications Required:

- Minimum BS or BA or
- Advanced Divinity Degree(s) from an accredited University
- Seminary Certification
- Ordination as a LCMS Pastor

Experience / Special Skills / Requirements:

1. Served in a Assistant / Associate or Senior Pastor capacity in other church(es) minimum 3 years.
2. Have coursework or experience in counseling, administration, leadership and vision planning
3. Ability to pass a Criminal Background Check and Drug Test

Additional Responsibilities:

1. Preach the majority of Sunday Mornings and High Festival Worship Services
2. Teach various topical Bible Classes
3. Oversee the Spiritual and Doctrinal teachings of the LCMS Church within the Congregation
4. Represent the congregation at District and Synodical functions
5. Oversee and approve all official acts in accordance with all policies and guidelines provided in the Constitution, By-Laws and Policy Based Governance manual
6. Directly supervise all full-time and part-time ministerial staff
7. Oversee all paid (and volunteer) staff through designated channels of authority
8. Oversee the Sunday morning worship services inclusive of Altar Guild and Music ministries.
9. Oversees all adult education opportunities
10. Approve Junior and Adult Confirmation Curriculum and schedules
11. Oversee and coordinate Membership and Benevolent Care of the congregation including hospital and shut-in visitations
12. Oversee and assist Stephen Ministries at OSL
13. Provide Member Counseling as needed or requested
14. Oversee Stewardship issues
15. Oversee Office Administrative decisions concerning communications and corresponding issues
16. Other tasks and or added responsibilities as required

Working Conditions:

- Mental Demands / Physical Demands / Environmental Factors
- Maintain emotional control under stress.
- Frequent standing, walking, kneeling, stooping, bending, pulling, and lifting.
- Move media equipment, desks and other classroom equipment.
- Work outside – exposure to sun, heat cold, and inclement weather.
- Exposure to biological hazards, bacteria, and communicable diseases.
- At times prolonged or irregular hours.
- Some district-wide or statewide travel.

Note: The church maintains the right to fill this position at any time. In addition, the church may conduct simultaneous and internal searches and may select external candidates over internal candidates.